

FACILITIES & TECHNOLOGY COMMITTEE

Litchfield Board of Education

Monday, May 15, 2017, Central Office Conference Room, 7:00 p.m.

Meeting called to order at 7:00 p.m.

Members Present: Mr. Bongiorno (Chair); Mr. Shuhi; and Ms. Stone (7:05 p.m.).

Also Present: Superintendent Turner; Mr. Simone, Mr. Falcetti, Ms. Terry, Mr. Fiorillo, Dr. Pascento, Mr. Fasano and public.

Approval of Minutes

MOTION made by Mr. Shuhi and seconded by Mr. Bongiorno: to approve the minutes of the regular meeting of the Facilities and Technology Committee on April 17, 2017.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – None

Public Participation – None

MOTION made by Mr. Shuhi and seconded by Mr. Bongiorno: to add New Business items e. External Maintenance, f. Oil Tank and g. John Whalen Memorial Garden for discussion.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Facilities Update

- a. Summer Project Program 2017 – chart was reviewed, work on curbs to be done, L.H.S. propane line broken, steamer has broken at L.H.S., auditorium lights over seats need repair, and some projects are capital and some under insurance.

Technology Update – none

New Business

- a. Computer Breakage – a corrected list was reviewed, most breakage was to the screen, students report damage to Tech Department then goes to Dean of Students, 2nd, 3rd, 4th offenses are not acceptable, should meet with students to teach about handling of devices, fees will be charged beyond the first accident which is under warranty, will look into Chromebooks.
- b. Technology Audit Update – postponed.
- c. Summer Project Update – reviewed during Facilities Update.
- d. Custodial Transfer Plan – takes place July 1, 2017, positions will be posted soon, and custodial contract will go to negotiations soon.
- e. External Maintenance – post for position for second Building Maintenance Technician has been made, funds from Town are not adequate.
- f. Oil Tank – Board needs to vote on grant.
- g. John Whalen Memorial Garden – students and L.H.S. Principal working on this project.

Old Business – none

Future Agenda Items

- a. Technology Audit Update

MOTION made by Ms. Stone and seconded by Mr. Shuhi: to adjourn the meeting at 8:05 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted

Donald R. Falcetti
Secretary